



Department of the Secretary of State  
Bureau of Motor Vehicles  
Registration Section

Matthew Dunlap  
*Secretary of State*

Patty A. Morneault  
*Deputy Secretary of State*

Garry Hinkley  
*Director of Vehicle Services*

## Memo

**To:** Municipalities

**CC:** Garry Hinkley, Dir. Vehicle Services; BMV Registration; Municipal & Agent Services, BMV Audit Services, BMV Stockroom; David Lachance, Dir. Admin. Services

**From:** Valerie Grant, Section Manager

**Date:** March 15, 2019

**Re:** Vanity Plate Application (MV-45) Revision

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The Vanity Plate Application (MV-45) is a two-sided, perforated form which is currently produced by an outside vendor. The bureau will be transitioning to an 8 ½ x 11 inch form which will be generated by the BMV Stockroom. The new form will not be available from the BMV Stockroom until the two-sided, perforated forms have been depleted.

Vanity plate information and instructions are no longer included on the Vanity Plate Application (MV-45). Instead, a separate form has been created; Vanity Plate Information and Instructions form (MV-45A). The MV-45A will be available from the BMV Stockroom, once the new vanity plate application is available.

Attached, is a copy of the revised Vanity Plate Application (MV-45) and the Vanity Plate Information and Instructions form (MV-45A).

**NOTE: Municipalities may provide the MV-45 and MV-45A to their customers for processing at a BMV branch office. Municipalities cannot process vanity plate applications.**

Should you have any questions, please contact Municipal & Agent Services.